



# Jobs

**WORKFORCE**  
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For Gadsden, Leon  
& Wakulla

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(866) WFP-JOB1

July 1 – 15, 2009

### Patient Account Rep-Front Desk

Experienced, detail oriented team player needed for front desk, check-in/check-out. Medical office experience required. Centricity experience is a plus. High School diploma and 6 months experience required. Position is full-time, Monday-Friday; 40 hour work week.  
Rate of Pay: DOE  
Job Order Number: 9413147

### Database Administrator

SAP Basis administration, supporting SAP in a UNIX (HP-UX) and Windows environment. Maintain SAP Netweaver SAP R/3, CRM, ERP, BW and E-Portals systems. Support Service Oriented Architecture (SOA) in general and SAP Enterprise Services Architecture in particular. Resolve problems, technically and operationally, and train technical persons as and when required. Master's degree and 6 months experience required. Position is full-time, 40 hours.  
Rate of Pay: 95,000/yr.  
Job Order Number: 9416057

### Physiatrist

Seeking to employ a Physiatrist to evaluate and provide rehabilitation and pain management treatment to our orthopedic patients. Organization has a specific need for someone to do Workers Compensation and procedural Pain Medicine. This position is full-time, 40+ hours per week. Income guarantee the first year with bonus potential and incentive for fellowship training. Benefits include moving allowance, health, dental, life and disability insurance and retirement contribution.  
Rate of Pay: DOE  
Job Order Number: 9416000

### Customer Service Representative

Responsible for interfacing with customers via inbound or outbound calls or the Internet for the purpose of resolving routine problems with products or services. Position is full-time, 40 hours per week. High school diploma and 6 months experience is required.  
Rate of Pay: 9.00/hr.  
Job Order Number: 9415898

### Printer Operator

Responsible for the climate control area, keeping the climate control room in a tour ready state. HS Diploma/GED required. 2nd Shift - (Swing) Job Number: 09MDM009 Duties/ skills include: Ability to perform basic mathematical calculations. Ability to lift 60lbs from the floor to the overhead position and stand 95% of the shift.  
Rate of Pay: DOE  
Job Order Number: 9415808

### Orthopedic Physician Assistants

Position requires completion of Physician Assistant Program, in addition to Florida license. Must have at least 5 years of general orthopedic experience and be able to function independently. Salary commensurate with relevant professional experience. Benefits package included. Completion of Physician Assistant Program, and Florida License required. Work schedule is full-time, Monday-Friday.  
Rate of Pay: DOE  
Job Order Number: 9416029

### LPN/MA

Will work in an outpatient clinic setting with EMR obtaining patient histories and answering patient calls. Licensed LPN or finished accredited MA program required. This position will work Monday-Friday, 40 hours per week. There may be lifting required up to 100 pounds. Must have transportation.  
Rate of Pay: DOE  
Job Order Number: 9415745

### Billing Specialist

Position requires high school diploma and at least two years of experience in billing and/or financial/accounting related environment. Four year college degree is preferred but not required. Position is responsible for verifying pricing, shipping, delivery, signed contracts, applicable taxes, G/L, cost and auditor requirements prior to invoicing customers. Position is full-time, 40 hours per week.  
Rate of Pay: DOE  
Job Order Number: 9415643

### Medical Insurance Biller

Busy medical practice has a full-time position for an insurance Billing Specialist. Must have MC, MD, and private insurance claim filing experience. Must be familiar with EOB's, insurance denials, CDT & ICD-9 codes, and collections. Proficiency in all billing areas necessary. No minimum education required. Must have 12 months of experience. Position is full-time, 40 hours per week.  
Rate of Pay: \$10.00-16.00/hr. DOE  
Job Order Number: 9415041

### Cleaner

High school diploma or GED preferred but not required. Six months of cleaning experience preferred but not required. In this position you will be working independently with minimal supervision. Position will be responsible for cleaning student housing off campus apartments. This is a temporary job working 40+ hours per week, Monday - Sunday; employer will discuss work hours and salary.  
Rate of Pay: DOE  
Job Order Number: 9416247

**Interested in learning more or applying for the above jobs?**

Visit [www.wfplus.org](http://www.wfplus.org) to access these and many other opportunities available to you, at NO COST! For additional help, contact a Workforce Development Representative.